

Action & Decision Log



Bovis/Taylor Wimpey Development Olney – Consortium Group Meeting

1 April 2021 (via MS Teams)
09:30-10:30

Attendees		Apologies
Myles Joyce (MJ) Chair	Milton Keynes Council	
Christopher Walton (CW)	Milton Keynes Council	Yes
Elizabeth Verdegem (EV)	Milton Keynes Council	
Victoria Southern (VS)	Bovis Homes	
Cllr David Hosking (DH)	Milton Keynes Council	Yes
Cllr Keith McLean (KM)	Milton Keynes Council	
Cllr Peter Geary (PG)	Milton Keynes Council	
Richard Crick (RC)	Taylor Wimpey	
Andrea Vincent (AV)	Olney PC	Yes
Christopher Tennant (CT)	Olney PC	
Carl Beckett (CB)	Resident	
Peter Sutton (PS)	Consultant	Yes
Andrea Marks (AM)	Snr Executive Assistant (action notes)	

Action Points

Action No.	Meeting Date	Action Description	Responsible
1.	01/04/21	Matters arising from minutes of 26 February 2021 <ul style="list-style-type: none"> Minutes reviewed and agreed. Consider mitigation measures regarding the use of construction routes. See action point 7. Legal opinion – considered that external Counsel should have been appointed. Noted that a Senior Legal Officer provided the opinion. 	All to Note
2.	01/04/21	Recording meetings	MJ/AM

		<ul style="list-style-type: none"> Milton Keynes Council agreed to record future meetings and circulate to the group as a reference for providing context to the action notes. 	
3.	01/04/21	Action notes from meetings <ul style="list-style-type: none"> Action notes to be taken at meetings and documented on the appropriate template. 	MJ/AM
4.	01/04/21	Communication General <ul style="list-style-type: none"> Website to be updated more frequently, including overview of timelines on planned works going forward as far as possible. Information on phase, completion times and house build out to be added. Bovis agreed with caveat that planned works are often subject to amendments. 	VS
5.	01/04/21	Conditions Discharge For Outline condition(s), just archaeology (final) report completed and ready by the end of June and secured by design is being worked on. <ul style="list-style-type: none"> Conditions tracker to be circulated to the group. 	VS
6.	01/04/21	Drainage and Tree/Hedge Protection Issues Concerns were raised by residents on work undertaken on trees as this appears to be too drastic. It was noted the work was carried out by a qualified arboriculturist and at this stage as it is freshly cut it may not look quite right at present. <ul style="list-style-type: none"> MK tree officer working with arboriculturist. Letters are being prepared by Bovis to circulate to residents regarding the drainage and tree/hedge works. MJ to liaise with arboriculturist to produce explanation of reason for works to trees/hedges. 	VS MJ
7.	01/04/21	Other CEMP Issues Noise and potential breach of construction hours remain a concern to residents due to early access to site and noise created by generators and preparing for start of working day. <ul style="list-style-type: none"> Bovis to remind contractor of working hours and to clarify when workers need to be on site, ensuring generators, whilst in use, close doors to minimise noise. Bovis to consider what other routes can be used for construction traffic and limit reduced traffic to cover deliveries and workers. A draft set of rules to be prepared to mitigate these issues and agreed by the consortium. 	VS VS
8.	01/04/21	Future meetings The consortium felt strongly that meetings should continue as they were helpful and to assist with the reduction of email traffic. The group considered if the meeting in May, leading up the election during purdah, should convene, but it was felt this was not an issue.	

		<ul style="list-style-type: none"> • Check with Peter Brown (Democratic Services) to ensure there are no issues holding the next meeting during purdah. • Next meeting to be held 30 April, 10am via MS Teams to enable meeting to be recorded and shared with consortium. 	<p>KM</p> <p>MJ/AM</p>
9.	30/03/21	<p>AOB</p> <ul style="list-style-type: none"> • Explore if works on utilities can be more co-ordinated to minimise road closures. • Consider storage location of minutes/actions of meetings for public information as current format (embedded within email) is only retained for a one year period. It was suggested this information could be attached to the planning application as additional items. MJ to provide an update at the next meeting. 	<p>VS</p> <p>MJ</p>

Time and date next meeting: **30 April 2021, 10:00**